

## Booking Conditions For Traders at the Chalfont St Giles Show 2019

1. Your attendance at the Show is entirely at the committee's discretion. We reserve the right to decline an application for a stall which is not in keeping with the character of the Show.
2. You do not have the exclusive right to sell any product at the show. The committee give no guarantee that it will not book a stall which you regard as a competitor. In addition there may be only a restricted number of spaces for certain types of stalls.
3. You must produce a copy of your **Public and Product Liability Insurance** covering the date of the Show. If your insurance expires before the Show, please send a copy of your current insurance with the application form and a copy of your updated document once renewed. If you do not send in a copy of the required documentation, **then we regret that we will not be able to allow you to be a stallholder at the show.**

If a sole trader has *anyone* helping them on the day, then they should ensure that they have the necessary insurance cover.

4. If you cancel your confirmed booking before 1<sup>st</sup> August 2019, we will refund your booking fee less a £10.00 administration charge. After 1<sup>st</sup> August 2019, any refund will be at the discretion of the committee. No refund will be made if the cancellation is due to adverse weather conditions.
5. You must not sell food or drink which can be consumed at the show unless you have written permission from the committee to do so.
6. You undertake to keep your stall going until 6 p.m. (or such time as an announcement is made over the public address system), agreeing not to pack up early as that makes it look as though the show is over, which is not fair to other stallholders.
7. We would ask all organisations to ensure that the persons manning their stall on Show Day have a copy of your booking form so that they know exactly what has been booked for them.
8. On arrival on Show Day, should there be any problem regarding your allocated pitch site, please inform the booking-in desk as soon as possible: if they are unable to resolve the problem immediately, you may be asked to wait until 11am, at which time all traders should be booked in and we may then be able to resolve things.
9. To comply with Health & Safety:
  - i) you must NOT move your vehicle on the showground after 11am or before a public announcement is made to say that the Show is over, which we anticipate will be at about 6pm.
  - ii) if using a gazebo it must be securely pegged or weighted down.
10. The committee cannot be held responsible for any loss or injury caused as a result of your attendance at the show.
11. We presume that you are in agreement with us retaining your information for further reference, but if you do not wish us to do this, **you** must contact **us** in writing by letter or email. Full details of the show data policy can be found on our website.
12. The committee cannot guarantee the weather on Show Day.